GRANITE CITY AREA COMMUNITY FOUNDATION

CANDY CANE PARADE ENTRY GUIDELINES

3:00 PM Start

Lineup begins at 2 PM

***Parade starts at GCHS parking lot (rear location next to the football field).**

Ends near Civic Park in downtown @ Granite City Cinema
Mail to: GCACF, PO Box 1474, Granite City, IL 62040
OR Email to: Parade@gcacf.org

Organization Name:_____

Contact Person:_____

Phone Number:_____ **Email:** _____

Address:_____

Description of Float/Entry – what is your theme:

Type of Entry: (check all that apply)

_____ Float _____ Marching (Band/Dance/Cheer) _____ Truck/Trailer

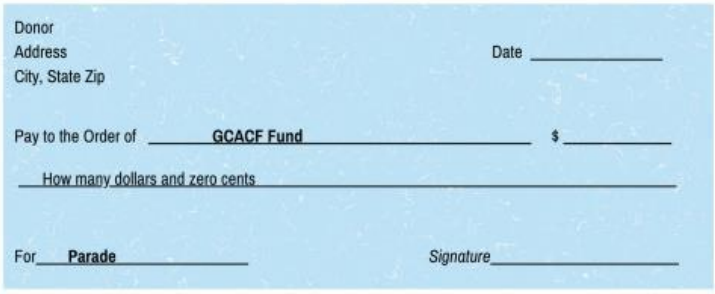
_____ Car/Vehicle _____ __ (If so, how many?) Other, description: _____

Number of Vehicle(s): _____

Type of Vehicle(s):_____

Number of Marchers: _____ **Length of Float**: _____ feet **Music**:? Yes or No

Entry Fees: $25 per entry


Donor
Address
City, State Zip

Date _____

Pay to the Order of GCACF Fund $ _____

How many dollars and zero cents

For Parade

Signature _____

Mail Entry Form & Payment to:
Granite City Area Community Foundation: PO Box 1474, Granite City, IL 62040
parade@gcacf.org
Alternate payment via Venmo @gcacf

Checks to include MEMO: Candy Cane Parade
Questions: Contact Felicia Gilbert at parade@gcacf.org
618-447-5673

Guidelines:

1. Parade entries must all be approved.

2. Applications must be filled in completely for each entry.

3. An entry fee of **$25/unit for General Admission** is due prior to the parade. **Make checks payable to the Granite City Area Community Foundation, Memo: Candy Cane Parade.** *The entry fee is waived for first responders and current GCACF Clients.*

4. Granite City Area Community Foundation parade officials are in charge of the parade, and their instructions are to be followed explicitly.

5. Alcoholic beverages are **strictly prohibited** on the line-up site and on the parade route. Anyone showing any indication of the use of alcohol will be removed from the parade line-up and the parade immediately and will not be invited back to participate in future parades. Smoking on the Parade route is prohibited.

6. Local police authorities will be on hand to monitor activities before, during, and after the parade.

7. No loud music is to be played while in the high school parking lot. Once the parade unit is on Madison Avenue, you may turn up the volume.

8. Vehicles not in the parade **are not** allowed in the parade line-up area. They can drop off walkers/riders but cannot stay in the line-up area. Please notify all members in your group of this.

9. If animals are included in the parade, the organization entering the animals MUST clean up after their animals throughout the parade. Any animal waste not cleaned up will be charged to the organization at $150.00. Groups that include animals in their parade participation must keep the animals under control at all times, maintain a safe distance between the animals and spectators and other parade participants, clean up after their animals, and accept full responsibility for the animals.

10. Line-up is **2:00 P.M**. All entries must be in the parade lineup area by 2:00 pm. We will share lineup information/spots the week before the parade.

11. The parade rolls at **3:00 PM SHARP.**

12. Float sponsors and all parade participants are responsible for cleanup of litter. This includes litter from last-minute decoration and all food and beverage containers brought to the parking lot. Bring trash bags with you.

13. All floats must be decorated! The more lights & fun, the better. We want all vehicles, floats, etc to be decorated in line with a Winter Wonderland theme.

14. Please instruct all participants that nothing should be thrown off of the float. All items should be passed out by walkers, and should not be done until your float is at State Street & 29th Street after leaving the high school parking lot. Candy/items will need to be passed out by walkers, not thrown from any float.

15. All drivers of floats and/or vehicles must be licensed & insured. Please have your insurance information ready as well.

FLOATS:

16. All floats and trailers must be skirted. All wheels on the float or trailer must be covered to within 9 inches of the ground. **(**This is for the safety of participants and spectators). No floats should exceed 13 feet in height to avoid traffic standards and power lines.

17. A minimum of six (6) walkers is required for every float and/or trailer. A minimum of four (4) walkers is required for vehicles. These walkers are responsible for keeping spectators away from the vehicle or float's wheels. Organizations are responsible for fully instructing the walkers on these responsibilities. **SAFETY FOR PARTICIPANTS AND SPECTATORS IS OUR NUMBER 1 CONCERN.**

18. Absolutely no float, vehicle, or trailer can have a participant dressed as Santa Claus.

19. All floats must be appropriate for children. Please keep it clean & fun!

20. Floats will be judged at the lineup area. Prizes:

There may be cash prizes.

1st Place will be placed in the parade spot of their choice (excluding the final spot for Santa) for next year's parade and will receive free entry.

2nd Place: will be placed in the #2 spot of their choice for next year's parade and will receive free entry.

3rd Place: will be placed in the #3 spot of their choice for next year's parade and will receive free entry.

MARCH / DANCE GROUPS:

18. Bands, Military/ROTC, drill teams, and dance groups can display a poster in front of the group, with the name of the entry written in bold, easy-to-read letters.

19. Parade participants are to continue in the parade line to the very end of the parade route. **No exceptions!** Please arrange for someone to meet your group at the end of the parade to pick up all participants.

General Information for Parade Day:

The parade will form in the parking lot of Granite City High School on the Fehling Road / Benton Street / State Street side – near the football field. Each parade entry will be assigned a number indicating its place in the line-up. This number must be displayed in the front windshield
driver's side of the vehicle. All floats and vehicles in the Candy Cane Parade will enter & check in with a parade day volunteer. Upon arrival, you will be directed to your line-up position in the parking lot. Please be patient as you approach this entrance and be prepared to stop so we
can get you to your line-up location in a timely manner.

Winter Wonderland Festival: Immediately following the parade, all are welcome to join the Winter Wonderland Festival at Civic Park downtown. There will be food & beverages available for purchase, the Elf Walk presented by Alfresco Productions, pictures with Santa at the Granite City Cinema, a ceremonial lighting of all businesses/storefronts in the area at 5 pm, and even more fun activities to be announced for families and friends.

We ask that you advise all participants of these rules and directions. Let's have a safe and fun-filled day of celebration. The Granite City Area Community Foundation is looking forward to visiting and working with you on parade day.

If further information is needed, please contact Felicia Gilbert at parade@gcacf.org